

**Minutes of the meeting of AY 2021-22, Q1 (4th) Institution's Innovation Council Meeting,
Nov 12, 2021**

Presided by: Prof B S Murty

Convened by: Prof Kiran K Kuchi

Other Attendees: Those who have attended the meeting are marked as present (P) in the table below.

Total Attendees: 20/30

S. No.	Position	Name & Designation	Attendance
1.	President	Prof B. S. Murty, Director, IITH	P
2.	Convenor/Vice President	Prof Kiran Kuchi, Dean (R&D), IITH	A
3.	Innovation Activity Coordinator	Dr Sumohana Channappayya, Former Dean (R&D), IITH	A
4.	Startup Activity Coordinator	Prof S. Surya Kumar, Faculty-in-Charge, Incubation Centre, IITH	P
5.	Internship Coordinator	Dr Abhinav Kumar, Faculty-in-Charge, Office of Career Services	P
6.	IPR coordinator	Dr Pradeep Kumar Yemula, Faculty-in-Charge, IP Cell	P
7.	ARIIA coordinator	Dr Priyotosh Bandyopadhyay, ARIIA Coordinator (Dr Roger Attended on-behalf)	P
8.	NIRF coordinator	Prof Vinod Janardhanan, NIRF Coordinator/ Dr Santosh to attend	P
9.	Innovation Ambassador	Prof Deepak John Mathew, Head, Dept. of Design	P
10.	Innovation Ambassador	Dr Mudrika Khandelwal, Associate Professor, Dept. of MSME	P
11.	Entrepreneurship Coordinator	Dr M. P. Ganesh, Head, Entrepreneurship & Management Dept.	P
12.	Innovation Ambassador	Dr Meduri Praveen	P
13.	Innovation Ambassador	Dr Sayak Banerjee	P
14.	Innovation Ambassador	Dr Suhanya Duraiswamy	P
15.	General Member	Prof Prem Pal, Faculty-in-Charge, Rural Development Centre	P
16.	General Member	Dr Prasad Onkar, Faculty-in-Charge, UBA	P
17.	General Member	Dr Avinash Eranki, Faculty-in-Charge, Student Affairs	P
18.	Social Media Coordinator/ Secretary	Ms Mitalee Agrawal, Public Relations Officer, IITH	P
19.	Startup / Alumni Entrepreneur	Mr M. Sai Kiran, CEO, Founder (SK IOT)	A
20.	Expert from nearby Industry	Mr Vinay Chilakapati (CEO, Innomet Advanced Materials Pvt. Ltd.)	P
21.	FI/ Bank Investor/ Angel Investor/ VC	Mr Reehan Shaik, Bank Manager, Canara Bank, IITH Branch, Ex-officio	A

22.	Incubation Centre	Dr Siva Rama Krishna Vanjari, Faculty-in-Charge, FabCI	A
23.	Startup Activity Coordinator	Mr Sarthak Konher, Head - E Cell	P
24.	Innovation Activity Coordinator	Mr Rahul S, Science & Technology Secretary, Student Gymkhana	A
25.	Internship Coordinator	Mr Krutik Mehta, BTech 4th Year, IITH	A
26.	IPR Coordinator	Mr Gaddam Akhileswar Chowdary, MTech 3rd year, IITH	P
27.	Social Media Coordinator	Mr Tisha Pantawane, Media Secretary, Student Gymkhana	A
28.	General Member	Mr Priyabrata Rautray, PhD Scholar, Dept. of Design	A
29.	General Member	Mr Vaibhav Kumar, BTech 4th Year, IITH	A

30. Mr Anna Eswara Reddy, Patent Analyst was invited by FIC - IPFC

Proceedings:

1. The meeting began with the opening remark by the President, IIC-IITH, and Director, IITH, Prof Murty.
2. Ms Mitalee Agrawal briefed the council about the recent IIC updates to the council.
3. Last Quarter Minutes were discussed and further actions are decided.
4. IIC AY 2021-22 Calendar activities were discussed, and responsibilities were given to respective IIC members along with the Important Dates of Celebration.

Plan of action from 3rd IIC meeting:

1. Events like IMP, NATFOE, 2021 that promote Innovation, to be shared and placed on the IIC portal as self-driven activity - **Total 36 activities were notified including NATFOE 2021. After multiple review requests, 32 activities were approved for AY 2020-2021. NATFOE was disapproved due to a mismatch of the theme and 3 activities are yet to be reviewed.**
2. ID, RD, UBA & BUILD activities that highlight and promote innovation and financial support provided will also be shared and placed on the IIC portal as self-driven activities. Hence, the following names are to be updated in IIC with approval from Prof Murty, President-IIC. Ms Mitalee to coordinate and ensure all records are suitably updated:
 - a. Prof Prem Pal, Head - Rural Development Centre, IITH,
 - b. Dr Prasad Onkar, FIC – Unnat Bharat Abhiyan (UBA), IITH,
 - c. Dr Avinash Eranki, FIC - Students Affairs, IITH,
3. iTIC to share all entrepreneurship promotion activities on the IIC portal as a self-driven activity – **iTIC will share the plan shortly following IIC AY 2021-22 Calendar.**
4. Ms Mitalee to share a draft email with Prof Murty, IIC-President to congratulate faculty members who completed Innovation Ambassadors training successfully and request their plan to conduct I & E promotional activities on campus. – **Completed.**
5. Each IA to conduct a minimum of one activity/ quarter based on training received as per IIC mandate. – **IIC Member to share the plan of action by Nov 30, 2021.**
6. Prof Surya, FIC - Incubation, Innovation & Startup to conduct at least two mentoring sessions/activities per quarter. – **iTIC will share the plan shortly following IIC AY 2021-22 Calendar.**
7. Mr Vinay, CEO Innomet, could not attend the meeting due to an issue with the meeting link. Ms Mitalee to ensure that meeting links are functional so that such incidents will not be repeated. – **Completed.**
8. A portal for centralized data storage and retrieval for various purposes like Ranking & Reports to be worked out under the guidance of Prof Kiran, IIC-Convenor & Dean (R&D)-IITH. The first meeting with all stakeholders is to be called in the 1st week of September 2021 and an action plan for implementation with the deadline is to be fixed by the 3rd week of September 2021. - **Under the supervision of Prof Kiran and in association with the R & D section further discussion is planned to put the system in place. Consider the upcoming ERP for this purpose.**

9. Ms Mitalee to share an email draft with Prof Murty, IIC-President to sensitize Faculty & Scholars at the IITH to make use of Keywords like Innovations, Entrepreneurship & Startups as applicable and feasible. – **Completed.**
10. IP Expert will be joining soon, Dr Pradeep to share the details of the concerned person as soon as he takes over the IP Facilitation Centre. - **Mr Anna Eswara Kumar joined as the Patent Analyst in IPFC on Sep 9, 2021. Prof Murty has approved his inclusion as a Patent expert in the IIC as per mandate.**

Plan of action from 4th IIC meeting:

1. For any activities to be successfully concluded as per the IIC mandate, the document should have the IIC logo/ mention included.
2. Each IA to share their plan for conducting two activities for AY 2021-22 by Nov 30, 2021.
3. Prof Surya, Dr Pradeep & Dr Abhinav to share the document on how to convert an idea into a start-up at IITH.
4. Dr Pradeep will share IITH's latest IP Policy and Prof Murty will disseminate the document amongst the Faculty & Students of IITH.
5. Mr Vinay will send an email proposal to Prof Murty for student engagement at his firm.
6. An Innovation ID (Virtual Innovation Box) to be created that will be handled by IPFC under supervision of FIC – IPFC and will be monitored on monthly basis.
7. IPFC will organize at least one Innovation Lecture per month.
8. Dr Abhinav will plan one field visit of max. of 20 students to nearby industries every month. The student will be shortlisted on the first-come, first-served basis.
9. Ms Mitalee will maintain the Idea repository of the proposal received under BUILD, RD, UBA & Innovations Box.
10. Mr Anna Eswara Kumar will be included in IIC as IP Experts along with Dr Sai Santosh Kumar Raavi as Nodal Officer for NIRF Rankings at IITH. Director's Office will issue the necessary amendment to the office order on IIC formation at IITH and other related documents to be updated.
11. Ms Mitalee will confirm from IIC SCRO if Q1 activities can be done in Q2 being IIC Calendar shared recently.
12. Ms Mitalee will share Important dates of celebrations under IIC alert at least 15 days in advance with Prof Murty for due action.
13. Ms Mitalee will share an email draft with Prof Murty to sensitize the IITH community about the importance of IIC and I&E culture on campus.
14. Following members will be responsible for the Conduct Q1 & Q2 IIC Calendar AY 2021-22 activities:

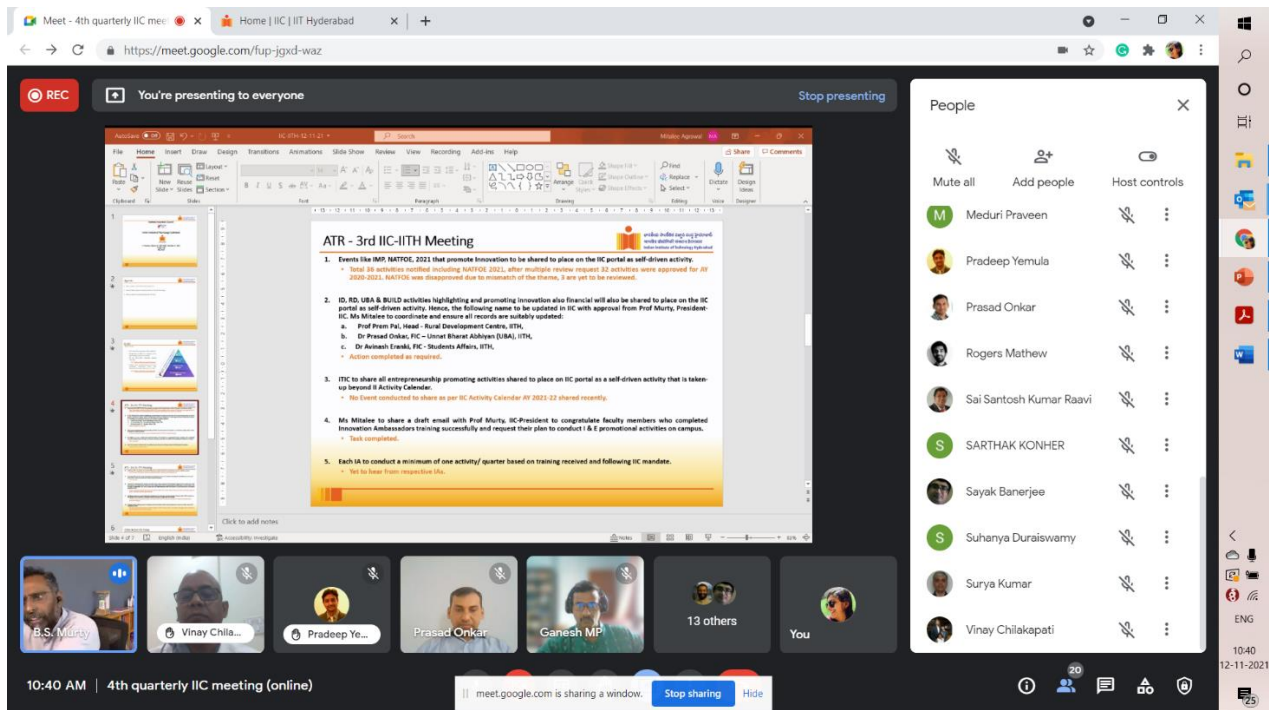
IIC Calendar Activities for Academic Year 2021-22			
Semester I			
Quarter 1			
S. No.	Activity	Thrust Area	Responsibility
1	Workshop on "Entrepreneurship and Innovation as Career Opportunity"	Inspiration Motivation and Ideation	Dr Ganesh
2	My Story - Motivational Session by Successful Innovators		Ms Mitalee
3	My Story - Motivational Session by Successful Entrepreneur/Startup founder.		Ms Mitalee
4	Session on Problem Solving and Ideation Workshop		Mr Akhilesh
5	Exposure and field visit for problem identification		NA
6	Pitching Event for Ideas Scouted & linkage with Innovation Ambassadors for mentorship support.		Prof DJM
7	Developing Online Repository of Ideas Developed and Way forward plan		Ms Mitalee

Quarter 2			
S. No.	Activity	Thrust Area	Responsibility
1	Workshop on Design Thinking, Critical thinking and Innovation Design	Validation and Concept Development	Prof DJM
2	Expert talk on "Process of Innovation Development & Technology Readiness Level (TRL)" & "Commercialization of Lab Technologies & Tech-Transfer"		Mr Eswara
3	Workshop on Entrepreneurship Skill, Attitude and Behaviour Development		Dr Ganesh
4	Session on Achieving Problem-Solution Fit & Product-Market Fit		Prof Surya
5	Field/Exposure Visit to Pre-incubation units such as Fab lab, Makers Space, Design Centres, City MSME clusters, workshops etc.		Prof Surya
6	Pitching Event for PoCs developed & linkage with Innovation Ambassadors for mentorship support.		Prof DJM
7	Developing Online Repository of Proof of Concepts (PoCs) Developed and Way forward Plan		Ms Mitalee

Note:

An annual budget of Rs. 50,000 is kept aside for the IIC activities, which can be used for stationary purchases, conducting meetings, mementos for the speakers, certificates for prize winners, etc. No honoraria need to be provided for people participating in the events unless the event has a registration fee and the total expenditure for such events should be within the amount earned from the event. Similarly, no prize money needs to be included in the expenditure for various events, unless the event is sponsored by an agency.

Snapshots from 4th IIC Meeting:



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